

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY – AUGUST 24, 2023**

CALL TO ORDER. Mayor Brian Keim called the regular meeting of the Ste. Genevieve Board of Aldermen to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Brian Keim	
Alderman Kristi Cleghorn	Alderman Joe Prince
Alderman Bob Donovan	Alderman Jeff Eydmann
Alderman Eric Bennett	Alderman Joe Steiger
Alderman Mike Raney	

APPROVAL OF AGENDA. A motion by Alderman Bennett, second by Alderman Donovan to approve the agenda as presented. Motion carried 7-0.

PRESENTATION/AWARDS. None.

PERSONAL APPEARANCE. None.

CITY ADMINISTRATORS REPORT. (See attached report)

STAFF REPORTS.

Jasen Crump - Police Chief. (See attached report)

Steve Wilson - Alliance Water Resources (See attached report)

PUBLIC COMMENTS. Robert Browne, 498 Merchant Street addressed the Mayor and Board of Aldermen to report that the harassment against him continues with someone spray painting the front of his house.

PUBLIC HEARING.

A public hearing will be held to allow citizens to comment on the property tax rates proposed to be set by the City of Ste. Genevieve a political subdivision. The tax rates shall be set to produce revenues

which the budget for the fiscal year 2024 shows to be required from the property tax. Mayor Keim opened the public hearing on the proposed tax rates at 6:10 p.m. With no questions or comments the Mayor closed the hearing at 6:11 p.m.

CONSENT AGENDA.

- Minutes – Board of Aldermen - Regular Meeting – July 10, 2023
- Minutes – Board of Aldermen – Work Session – July 10, 2023
- Minutes – Board of Aldermen – Budget Work Session – August 17, 2023
- Treasurer’s Report – July 2023
- **Street Closure Request** - Mr. Douglas Wicher , with Drive Social Media is requesting a street closure on Wednesday, August 30th from 8 a.m. to 12 (Noon). The closure will include Merchant Street between 2nd & 3rd Streets.
- **Street Closure Request** – French Colonial America is requesting a street closure on September 9th from 4 p.m. to 8:30 p.m. for a fundraising event that will be held behind the Bolduc and LeMeilleur Houses. The street closure will include South Main Street between Market and South Gabouri Streets.
- **RESOLUTION 2023 – 63. (REVISED)** A RESOLUTION BY THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE PURCHASE OF OFFICE FURNITURE FOR CITY HALL AND THE POLICE DEPARTMENT FROM KI FURNITURE IN AN AMOUNT NOT TO EXCEED \$81,253.50.
- **RESOLUTION 2023-64.** A RESOLUTION RE-APPOINTING ROBERT DONOVAN TO THE STE. GENEVIEVE BOARD OF ADJUSTMENT.
- **RESOLUTION 2023-65.** A RESOLUTION RE-APPOINTING CONNIE STEIGER-SCHWENT TO THE STE. GENEVIEVE BOARD OF ADJUSTMENT.

A motion by Alderman Bennett, second by Alderman Prince to approve the Consent Agenda as presented with revised version of Resolution 2023-63. Motion carried 7-0.

OLD BUSINESS.

BILL NO. 4576. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION MUNICIPAL AGREEMENT FOR PUBLIC IMPROVEMENTS ALONG ROUTE M. (Job No. J9S3449B) 2nd READING. A motion by Alderman Eric Bennett, second by Alderman Jeff Eydmann, Bill No. 4576 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderwoman Kristi Cleghorn, Alderman Bob Donovan, Alderman Jeff Eydmann, Alderman Joe Steiger, Alderman Joe Prince, Alderman Eric Bennett and Alderman Mike Raney. Nays: None. Motion carried 7-0. Thereupon Bill No. 4576 was declared Ordinance No. 4497 signed by the Mayor and attested by the City Clerk.

BILL NO. 4577. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI, TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN OFFICIALS. 2nd READING. A motion by Alderman Joe Prince, second by Alderman Bob Donovan, Bill No. 4577 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderwoman Kristi Cleghorn, Alderman Bob Donovan, Alderman Jeff Eydmann, Alderman Joe Steiger, Alderman Joe Prince, Alderman Eric Bennett and Alderman Mike Raney. Nays: None. Motion carried 7-0. Thereupon Bill No. 4577 was declared Ordinance No. 4498 signed by the Mayor and attested by the City Clerk.

BILL NO. 4578. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI, AUTHORIZING A “NO PARKING” RESTRICTION ON THE SOUTH SIDE OF JEFFERSON STREET BETWEEN THIRD AND FOURTH STREET. 2nd READING. A motion by Alderman Eric Bennett, second by Alderman Bob Donovan, Bill No. 4578 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderwoman Kristi Cleghorn, Alderman Bob Donovan, Alderman Jeff Eydmann, Alderman Joe Steiger, Alderman Joe Prince, Alderman Eric Bennett and Alderman Mike Raney. Nays: None. Motion carried 7-0. Thereupon Bill No. 4578 was declared Ordinance No. 4499 signed by the Mayor and attested by the City Clerk.

BILL NO. 4579. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AMENDING CHAPTER 203 FIRE PREVENTION AND PROTECTION OF THE STE. GENEVIEVE MUNICIPAL CODE AS SET FORTH BELOW. 2nd READING. A motion by Alderman Bob Donovan, second by Alderman Eric Bennett, Bill No. 4579 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderwoman Kristi Cleghorn, Alderman Bob Donovan, Alderman Jeff Eydmann, Alderman Joe Steiger, Alderman Joe Prince, Alderman Eric Bennett and Alderman Mike Raney. Nays: None. Motion carried 7-0. Thereupon Bill No. 4579 was declared Ordinance No. 4500 signed by the Mayor and attested by the City Clerk.

NEW BUSINESS.

BILL NO. 4580. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION EASEMENT FOR UPGRADING PEDESTRIAN FACILITIES ALONG ROUTE M. 1st READING. A motion by Alderwoman Kristi Cleghorn, second by Alderman Joe Prince, Bill No. 4580 was placed on its first reading, read by title only, considered and passed by a 7-0 vote of the Board of Aldermen.

BILL NO. 4581. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE LEVYING A TAX ON THE RESIDENTS OF THE CITY FOR THE YEAR 2023. 1ST & 2ND READING.

A motion by Alderman Bob Donovan, second by Alderman Jeff Eydmann, Bill No. 4581 was placed on its first reading, read by title only, considered and passed by a 7-0 vote. A motion by Alderman Joe Prince, second by Alderwoman Kristi Cleghorn to proceed with the second and final reading of Bill No. 4581. Motion carried 7-0. A motion by Alderman Joe Prince, second by Alderman Bob Donovan, Bill No. 4581 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderwoman Kristi Cleghorn, Alderman Bob Donovan, Alderman Jeff Eydmann, Alderman Joe Steiger, Alderman Joe Prince, Alderman Eric Bennett and Alderman Mike Raney. Nays: None. Motion carried 7-0. Thereupon Bill No. 4581 was declared Ordinance No. 4501 signed by the Mayor and attested by the City Clerk.

OTHER BUSINESS. Alderman Bennett asked about the possibility of the City selling a piece of property off of Progress Parkway. After some discussion it was advised from the City Attorney to put this on a future agenda for discussion.

MAYOR/BOARD OF ALDERMEN COMMUNICATION. Alderman Bennett asked Mr. Welch if he had received any feedback about limiting the size of trash trucks on City streets? City Administrator Welch said that he did ask other Cities but he has not got any responses back.

ADJOURNMENT. With no further business Mayor Keim adjourned the meeting at 6:26 p.m.

Respectfully submitted by,


Pam Meyer
City Clerk

CITY ADMINISTRATOR REPORT

August 24, 2023

1. The furniture/computer moving was successful with all offices set up and the boardroom ready for regular meetings at #44 Plaza Dr. We do not have a fully functioning phone system with two lines to two phones forwarded at this time. The new PRI phone line is set to be installed August 24, with the police department phones up and running on August 25 and city hall on August 28. Until then, we do the best that we can do. Donze has begun demolition and that will run about 3-4 weeks.
2. City offices will be closed Monday, September 4, 2023 for the Labor Day holiday.
3. A group led by Alderman Donovan met with Mississippi Lime Company representatives to discuss the possibility of creating a stormwater runoff detention basin. Cochran will be surveying the area to come up with the more detailed plan for the design and construction. We will wait until after harvest to do the surveying and design work.
4. The EV charger was delivered Tuesday and is at the street shed.
5. Asphalt paving will start next week on Linn Dr. Jokerst has mobilized equipment and are doing some prep work this week. The water crew is currently on Rozier St. and will then move to Claymont and Oakwood.



Ste. Genevieve Police Department



Monthly Operations Report

Date: July 2023

Calls for Service:

- 392 calls for service July 2023
- 42 O/I report's written
- 15 summons' issued.
- 80 warnings issued
- 17 Arrest made.

K9 Ozzy Reports

The K9 stats for July 2023 are as follows:

- 2 narcotics detection deployments
- 2 patrol deployments
- 0 alarm deployments
- 1 assist other agencies (Ste. Genevieve County Sheriff's Office)
- 0 Compliant surrender because of an arrest attempt
- 0 Non-complaint surrenders (Apprehension)
- 0 arrest
- 2 public relations contacts (K9 demonstrations, civilian contact, and foot patrol at school)

- 0 items with Methamphetamine residue
- 0 grams of Heroin
- 0 grams of Fentanyl
- 0 item with Cocaine residue
- 0 grams of Mushrooms
- 0 items of paraphernalia
- 0 handguns
- 0 evidence
- 30 hours of training

Staffing:

- Griffin Ryan resigned his position with this department to take a job with the Ste. Genevieve County Sheriffs Office.
- We have one additional officer in the background phase of the hiring at the Ste. Genevieve County Sheriff's Office.

Training:

-

Meetings:

- I attended the department head meeting and Budget meeting.

Facility:

-

Equipment/Maintenance:

- Normal vehicle maintenance

Police Radio:

Grants:

- We are in the beginning stages of writing a grant through the state homeland security.

Miscellaneous:

- Jour De Fete went well. No reported issues from the Police Department



OUR MISSION

We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.

Alliance Water Resources, Inc.

**206 S. Keene St.
Columbia, MO
65201**

(573)-874-8080

OPERATIONS REPORT – Ste. Genevieve

July 2023

Water Treatment Plant

- During the dry weather, staff completed daily checks of the water levels of the wells. All levels were good throughout the dry times.
- The packing for the 2 sludge pumps has begun to leak. Staff has installed a barrier to contain the waters and direct it to the drains.
- The windsock was replaced at the water plant.
- The lime building was without power due to a bad breaker and starter. These were replaced and normal operation resumed.
- Transfer pump #1 had a bad wire between the panel and the pump. New wires were pulled.
- All locations were inspected and cleaned.

Wastewater Treatment

- Metro Ag has confirmed we are on the schedule for sludge removal in the fall.
- Staff has cleaned up an area for rock, mulch, and sand storage bins. These will be built with concrete blocks.
- Normal operations without issue.
- Routine maintenance and inspections were performed as scheduled.



OPERATIONS REPORT – Ste. Genevieve

WASTEWATER PLANT EFFLUENT QUALITY

	BOD Mg/l	TSS mg/l	pH	E. coli forming Colonies/100 ml
Monthly Average	3.99	1.96	7.67	8
Peak Day	5.00	2.70	7.93	13
Percent Removal	97.6%	98.5%		

NPDES EFFLUENT LIMITATIONS

	BOD Mg/l	TSS mg/l	pH	E coli forming Colonies/100 ml
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

AMMONIA MONTHLY LEVELS

	<u>Ammonia as Nitrogen</u>
Daily Maximum	.03
Monthly Average	.03

AMMONIA LIMITATIONS

	<u>(April 1st- Sept 30th) Ammonia as Nitrogen</u>	<u>(Oct 1st-March 31st) Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6

PLANT HYDRAULIC AND ORGANIC LOADING

Daily Maximum flow MG- .771
 Daily Maximum loading 1175 lbs.



OPERATIONS REPORT – Ste. Genevieve

Alliance Year to Date Capped Expenses through May-2023			
	Actual(8 month)	Budget(8 month)	Over/Under budget
Repair	\$40,657	\$40878	\$221.00

Collection/Distribution

Collections

- Staff jetted just over 4980ft of lines this month.
- During work in an easement on Market St, Staff found a buried manhole. This will be added to the GIS when we can collect data..
- Assisted a local contractor on location of a sewer main on North 5th St.
- All station were mowed and weedeated.
- Met with Equipment Pro about issues with Virginia St Lift Station.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

Distribution

- Hydrants has been completed.
- Hydrant painting will begin in late August.
- Staff prepared for the waterline project by locating and exercising valves.
- Inserta-Valve was installed on Jefferson St.
- All remote buildings were cleaned, inspected.

Customer Service

- Staff performed 32 line locates.
- Staff performed 61 work orders.
- Disconnects for non-payment 19.
- There were 4 loads of lime purchased.



OPERATIONS REPORT – Ste. Genevieve

Public Works

Streets

- The front of the street dept received all new concrete and sidewalks..
- Staff assisted in preparations for the county fair.
- Sidewalks on Layhae and LaPorte were replace along with the front of City Hall
- Cross walk light solar panel has been replaced.
- Mulched trees in the down town area.
- Completed the lead service line inventory for the county
- Street sweeper is back on schedule.
- Routine items were also completed weekly. Trash, light checks, potholes, vandalism, etc....

Park

- Staff removed trees in front of the Park House.
- Rose bush island was cleaned out and is awaiting the installation of a Flag pole.
- Facility checks were made daily now due to an incident.
- All mowing equipment is being maintained to ensure proper operation.

Project Updates

- Waterline Project to began July 26th.
- Electrical Bldg. still on hold do to waiting on materials.
- Sidewalks tear outs have begun.
- Progress was striped

Safety

- Excavation and trench safety was reviewed with all staff.
- Staff completed all cyber security awareness training as well.

Regulatory

- DMR
- Groundwater report



OPERATIONS REPORT – Ste. Genevieve

Training

- 2 members of the staff completed flagger training in Cape.

Concerns for the Month

- Dump Truck

Positive for the Month

- Increased maintenance and replacement on city sidewalks and facilities.